

Ruwac USA Industrial Vacuums

WNS & WS Series

Installation, Operation, Maintenance & Service

Model No.

Serial No.

Filter No.

Start-Up Date

• PORTABLE

• DIRECT BAGGING

• SILO SYSTEMS



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I. _____ Warranty

RUWAC warrants that new equipment which are complete units and are sold and/or manufactured by RUWAC, Inc. will be free from defects in material and workmanship for a period of 18 months from date of shipment or 12 months from date of start-up, whichever come first. RUWAC warrants that replacement parts sold hereunder will be free from defects in material or workmanship for a period of 120-days after the date of shipment. RUWAC machines that have been completely re-built at the factory will carry a 180-day warranty from date of shipment. All field repairs preformed by authorized RUWAC service personnel are covered by a 120-day parts only warranty.

RUWAC, Inc. will not assume any responsibility under the terms of this limited warranty on equipment, which has not been paid in full. This warranty does not apply to any equipment that has been disassembled, repaired, or otherwise altered by any person without the written authorization of RUWAC'S service department, nor does it apply to any product that has been subjected to failure sure to corrosive or abrasive attack, misused, damaged, or improperly installed, nor does it apply to motors, controls, and components not manufactured by RUWAC, Inc. Motors, controls, and other Sub vendor's components therefor are warranted only to the extent of the manufacture's warranty. All warranty work on such products must be authorized by RUWAC, Inc. and must be performed in an authorized shop as designated by the manufacturer. RUWAC sole liability and buyer's sole and exclusive remedy hereunder is the replacement or repair at RUWAC'S option of products not complying with this warranty. Such repair or replacement shall be F.O.B. RUWAC'S factory, and RUWAC reserves the right to invoice all expenses incurred when repairs are made in the field at the request of the customer, except as specifically set forth herein, RUWAC makes no warranty express or implied, with respect to the products and/or service supplied hereunder, this warranty is in lieu of and excludes all other warranties, including without limitation, any warranty of merchantability, fitness for a particular purpose, or conformance to purchaser's specifications.

II. _____ Safety

CAUTION: Standard Ruwac WS machines are not to be used for the removal of liquids or any volatile, viscous, flammable or explosive media. If you are unsure about your application requirements consult your Ruwac representative.

CAUTION: Standard Ruwac WS machines are designed for intermittent use, i.e. not more then 2 hours continuously. If you are unsure about your application requirements consult your Ruwac representative.

CAUTION: A dust mask should be worn when working with used filters.

CAUTION: Disconnect the machine from the power source before and during inspection and/or maintenance.

CAUTION: Machines equipped with a reverse pulse module must always be supplied adequately when the machine is on. The module is controlled by an electrical sequential timer (requires a 110 , 220 or 240 volt power supply) or differential pressure switch. The module itself requires a source of compressed air of 90 PSI at 2-4 CFM (depending on module). This device prevents the accumulation of material on the filter and therefore prevents the machine's operation from being interrupted due to material blockage.

CAUTION: Machines equipped with a motorized shaker must be supplied with a three phase, 230-460 volt (depending on motor) power supply when ever the machine is on. The motorized shaker is controlled by an electrical sequential timer (requires a 110 volt power supply), a differential pressure switch or a manual switch. Manual switch models should be actuated before and after every use while the vacuum is off. This device prevents the accumulation of material on the filter and therefore prevents the machine's operation from being interrupted due to material blockage.

**WNS & WS SERIES STANDARD INSTRUCTIONS:
START-UP OPERATION**

NOTE: A qualified electrician in accordance with the National Electric Code and all local codes should perform all wiring and / or electrical adjustments during installation and servicing.



1 Pull up on the dust pan lever to release the dustpan. Check that the dustpan is completely empty then replace.



2 Connect the machine to the proper power source, as indicated on the machine's serial tag.



3 Start the machine by pushing the power switches on the control panel to the ON / (I) position one at a time.



4 Turn the machine off by pushing the power switches on the control panel to the OFF / (O) open position.



5 Before and after every use, the filter should be shaken by moving the shaker bar in and out rapidly for 10 seconds.



6 You should empty the dustpan after every use as well.*

***SEE PAGE 14 FOR
DIRECT BAGGING
EMPTYING
INSTRUCTIONS**

**SEE PAGE 15 FOR
SILO VACUUM
EMPTYING
INSTRUCTIONS**

CAUTION: The electrical service at the installation site must supply the voltage stamped on the machine's serial tag. Most motors have multiple voltage capabilities that may appear on the motor tag but do not apply to the specific machine. Operating at an incorrect voltage may damage the machine. See the Ruwac serial tag for proper machine voltage.

**WNS & WS SERIES STANDARD INSTRUCTIONS:
FILTER INSPECTION**

WARNING: Always wear a dust mask when performing filter inspections or service.



1 With machine off, knock material off the filter via the manual shaker by moving it in and out rapidly for 10 seconds.



2 Pull up on the dust pan lever to release the dustpan to the floor.



3 Turn vacuum motors on. This will ensure any ultrafines are held against the filter while emptying.



4 Remove dustpan and lock the rear casters. Carefully tip the machine back onto the push handle.



5 Remove any material between the pleats, by hand only. Inspect the pleats of the filter for tears and material blockage; Inlet for wear.



6 Vacuum off any excess material with another vacuum, making sure not to use any sharp tools that may tear the filter.



7 Replace filter as required or if the filter shows signs of staining, tears or holes. (See pg. 6 for instructions)



8 Carefully tip the machine back onto the casters, and replace the dustpan. Lock into position with the foot-actuated lever.

Note: Using an object to dislodge material may tear the filter. Consult your RUWAC representative if material blockage is excessive. Do not use high pressure compressed air or water to clean off filter, as material may become permanently lodged into filter membrane.

WNS & WS SERIES STANDARD INSTRUCTIONS: FILTER REMOVAL

WARNING: Always wear a dust mask when performing filter inspections or service.



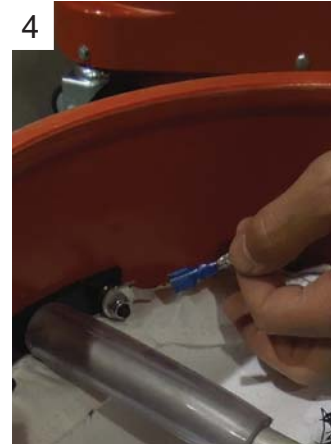
1 Place the vacuum under pressure by blocking the inlet with a flat and rigid material, and turning on the vacuum.



2 Remove all of the housing-component socket truss screws with a 5/32 hex-wrench. Turn the vacuum off.



3 Separate and remove the motor deck from the housing.



4 Disconnect the motor deck ground wire from the subsequent assembly via the push-on terminal.



5 Remove the handle bar bracket screws with a 5/32 hex-wrench until the brackets come loose.



6 Disconnect the filter housing spacer assembly ground wire from the base via push on terminal.



7 Remove the filter cage housing spacer assembly.



8 Work the filter off the filter shaker insert. Inspect filter and replace as needed.

NOTE: The presence of material in this area or in the exhaust is often the result of a misaligned seal or damaged filter. Consult your RUWAC representative if either is the case.

**WNS & WS SERIES STANDARD INSTRUCTIONS:
FILTER INSTALLATION**



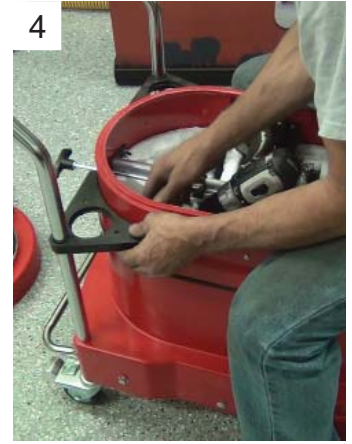
1
Seat the filter into the filter shaker insert, being sure to keep the black mesh in tact between each insert.



2
Place in the filter cage housing spacer assembly, making sure to keep the ground wire flat.



3
Connect the filter housing spacer assembly ground wire from the base via push on terminal.



4
Install the handle bar bracket screws with a 5/32 hex-wrench until the brackets are secure.



5
Connect the motor deck ground wire from the subsequent assembly via the push-on terminal.



6
Place the motor deck onto the housing.



7
Place the vacuum under pressure by blocking the inlet with a flat and rigid material, and turn on the vacuum.



8
Install all of the housing-component socket truss screws with a 5/32 hex-wrench with the vacuum under pressure.

WNS & WS SERIES STANDARD INSTRUCTIONS: HEPA INSTALLATION

CAUTION: Motor deck will be heavy and may require two people to remove.



1 Turn the machine on and block the inlet with a flat and rigid material to place the machine under negative vacuum pressure.



2 Remove the motor deck socket truss screws with a 5/32 hex-wrench.



3 Turn the machine off and disconnect the power source.



4 Separate the motor deck from the housing by disconnecting the motor deck ground wire from the subsequent assembly via the push-on terminal.



5 Remove the motor deck.



6 Connect the new motor deck ground wire (provided) to the HEPA adapter plate assembly via the push-on terminal.



7 Place the HEPA deck onto the vacuum.



8 Connect the ground wire from the HEPA adapter plate to the motor deck.

**WNS & WS SERIES STANDARD INSTRUCTIONS:
HEPA INSTALLATION**

CAUTION: Motor deck will be heavy and may require two people to remove.



Place the motor deck back on top of the HEPA module.



Connect the power source and turn the machine on. Block the inlet with a flat and rigid material to place the machine under vacuum pressure once again.



Secure the newly attached HEPA deck and motor deck by tightening the truss screws, then turn the machine off.

**WNS SERIES ONLY STANDARD INSTRUCTIONS:
WNS MOTOR COVER DISASSEMBLY FOR BRUSH INSPECTION**



1 Turn the machine off, then disconnect the power source.



2 Disconnect motor terminal.



3 Loosen the motor retaining knobs enough to remove motor under negative pressure.



4 Remove the 6 screws attached to each motor assembly.



5 Remove the plastic motor cover to access the top of the motor.



6 Remove the 2 metal motor-cap-retaining clips locating on each motor (**for Amatec motors only**)

**SEE PAGE 12 FOR
AMETEK
MOTOR BRUSH
INSPECTION
INSTRUCTIONS**

**SEE PAGE 13 FOR
ELECTRO MOTOR
MOTOR BRUSH
INSPECTION
INSTRUCTIONS**

**WS SERIES ONLY STANDARD INSTRUCTIONS:
WS MOTOR COVER DISASSEMBLY FOR BRUSH INSPECTION**



1 Turn the machine off, then disconnect the power source.



2 Disconnect hood from motor deck by removing 4 screws.



3 Remove silencer hood from motor deck.



4 Lift motor shield up from deck to expose motors.



5 Remove the 2 metal motor-cap-retaining clips locating on each motor (for Amatec motors only)

**SEE PAGE 12 FOR
AMETEK
MOTOR BRUSH
INSPECTION
INSTRUCTIONS**

**SEE PAGE 13 FOR
ELECTRO MOTOR
MOTOR BRUSH
INSPECTION
INSTRUCTIONS**

**WNS & WS SERIES STANDARD INSTRUCTIONS:
AMETEK MOTOR BRUSH INSPECTION**

NOTE: A motor brush should be replaced if its length is less than 0.25 inches.



1 Remove motor fan cover by pressing down on clips located on each side.



2 Remove both sets of screws located on one side of the brush.



3 Repeat process for other side of brush.



4 Pull brush out from wire clip.



5 Remove brush from wire clip by sliding off groove. If brush is worn down to a length of 0.25" or less, replace brush.

To replace or reinstall brush, repeat process in reverse.

WNS & WS SERIES STANDARD INSTRUCTIONS: ELECTRO MOTOR BRUSH INSPECTION

NOTE: A motor brush should be replaced if its length is less than 0.25 inches.



Carefully dislodge the plastic motor cap via the built-in hooks on both sides of motor brush. (**TIP:** Dislodge one side of a cap first followed by the other.)



With a flathead screwdriver, flip brush tab upward.



Once tab is up, use pliers to pull brush out. If brush is worn down to a length of 0.25" or less, replace brush.



To replace or reinstall brush, hold down internal spring using the tool supplied with brush.



While holding spring down, push the brush back in. Remove the brush tool once the brush is in.



Push the motor brush in until it's flush.

WNS & WS DIRECT BAGGING SERIES INSTRUCTIONS: BAG-TO-VALVE ATTACHMENT & EMPTYING

During operation, the Direct Bagger valve is kept closed by the negative pressure in the vacuum. When the vacuum is turned off, the valve will open and empty the contents of the vacuums into the attached plastic bag. An adjustable counter weight is located on the valve actuator. This weight may require adjustment depending on the material being dumped into the bag. A thumb screw is located on the counter weight. If the material is not being dumped into the bag once the vacuum is full, then reposition the counter to react to the weight of the material inside. Remove safety pin prior to use, otherwise gravity drop will not seat properly.

Note: The Direct Bagger valve is located below the vacuum producer.
Two bag clamps are located to each side of the valve. Each clamp has a red handle.



1 Move each handle into the up position (handle above horizontal position.) This moves the bag clamp away from the valve.



2 Open the plastic bag fully (less folds in the bag will allow the bag fill easier.) Wrap the opening of the bag as shown in picture, and close clamp the clamp by lowering the red clamp handle.



3 Wrap the second half of the open bag around the valve.



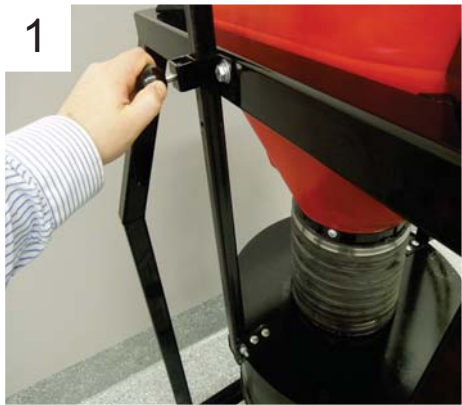
4 Close the second clamp.

To remove the bag, tie off the bag with a zip tie or wire tie before you open both clamps.

WNS & WS SILO VACUUM SERIES INSTRUCTIONS: SILO DRUM RELEASE & EMPTYING

The Silo System drum is comprised of two locking pins located on each side of the bars attached to the drum lid of the silo. Each locking pin has a black ball handle for release, and each can be inserted into the designated guide to securely position the lid in the upward (open) and downward (closed) positions. When the drum lid is fixed in the upward position, it allows for the removal and emptying of the drum caddy from underneath the silo system.

Note: To reattach, place drum underneath silo, release the locking pins on each side, and allow the lid to lower onto the drum.



Standing on either side of the machine, grab the ball pin lock and pull it out of the guide.



Once ball pin is released, pull up on the guide bar until it locks in the upward position, making sure the ball pin clicks into its designated hole.



Repeat the process for the other side.



Once both pins and lid are locked in the up position, remove the drum by rolling the caddy unit from under the silo.

PROBLEM	POSSIBLE CAUSE	CORRECTIVE ACTION
Insufficient Vacuum Pressure	- Motors are not on and/or working	- Turn both motors on, check motor brushes
	- Dustpan improperly seated	- Remove dustpan, inspect seal, replace dustpan.
	- Filter clogged or improperly seated	- Follow filter inspection procedure, section IV.
	- Clogged hose	- Remove hose and re-inspect vacuum pressure, if vacuum pressure returns to normal snake hose.
	- Unit is improperly sealed	- Block the inlet with a flat and rigid material to place the unit under vacuum pressure then inspect for air leaks.
Air Leaks	- Worn or poorly seated seals, Retainers improperly installed	- Block the inlet with a flat and rigid material to place the unit under vacuum pressure then remove retainers and turn the unit off. Inspect the seals for completeness, then reseal and secure components again under vacuum pressure.
Material In Exhaust / On Top Side of Filter	- Poor filter seal or torn filter	- Follow filter inspection procedure, section IV.
Unusual or High Pitched Noises	- Motor bearings, Motor bushings	- Follow relevant motor bushing inspection procedure, section IV. Check motor bearings for noise by hand.
	- Worn or poorly seated seals, Retainers improperly installed	- Block the inlet with a flat and rigid material to place the unit under vacuum pressure then remove retainers and turn the unit off. Inspect the seals for damage, then reseal and secure components again under vacuum pressure.

V. _____ **Terms & Conditions**

ACCEPTANCE: The terms and conditions of sale set forth herein apply to any order accepted or acknowledged by RUWAC, Inc. Buyer's acceptance of RUWAC'S proposal or delivery of all or any part of the goods covered hereunder constitutes acceptance of the terms and conditions of sale contained herein, and RUWAC hereby rejects any additions to or modification to these terms and conditions. Any representations, promises, warranties, or statements by RUWAC or its agents that differ in anyway from these terms and conditions shall be given no force or effect. No contract is final until accepted in writing by RUWAC at its corporate office in Holyoke, Massachusetts.

PRICES: Prices quoted orally expire the same day they are made unless accepted in writing on that day or confirmed by written communication by RUWAC. Written price quotations are guaranteed for thirty (30) days after the date issued, but may be terminated by written notice within that period. After thirty (30) days, any written price quotations are subject to adjustment to reflect prices in effect at the time of shipment, including any changes in packing, storage, or shipping charges. This order or proposal includes only the equipment specified herein, and does not include freight or installation of RUWAC equipment. All prices are F.O.B. RUWAC'S plant in Holyoke, Massachusetts and are exclusive of all taxes, levies, and duties that may be assessed in connection with the sale or delivery of goods, and Buyer shall be responsible for all such taxes, levies, and duties. In the event RUWAC pays any such tax, levy, or duty, Buyer shall promptly reimburse RUWAC therefor. Any packaging requirements other than RUWAC'S standard packaging and commercial container will be invoiced as an extra charge.

PAYMENT: Payment is due in full thirty (30) days after the date of invoice. All invoices paid after the due date will be assessed a late payment charge of one and half percent (1.5%) per month or any portion thereof, or the maximum amount allowed by applicable law, whichever is less. Buyer shall be responsible for all costs of collection, including reasonable legal fees. Sales on the foregoing terms are subject to the approval of RUWAC'S credit department and may be changed at any time at RUWAC'S sole discretion. If RUWAC has reasonable grounds with respect to Buyer's ability or willingness to make timely payments for the goods. RUWAC may at any time suspend performance, decline to ship, or require advance payment in cash or other adequate assurance satisfactory to RUWAC.

SHIPMENTS AND DELIVERY: RUWAC shall use its reasonable efforts to meet all shipment or delivery dates recited in RUWAC'S proposal or in Buyer's order but any such dates are estimated only and are not guaranteed. RUWAC shall have no liability to Buyer for damages or penalties, direct or indirect, for any delay in shipment or delivery, whether such delay is minor or substantial, nor shall Buyer have the right to declare a breach of contract because of any such delay. In any event, delivery schedules are based upon the effective date of the order and are subject to prompt receipt by RUWAC of all necessary down payments, information and instructions from Buyer, including any required approval of drawings. RUWAC shall have the right to make partial shipments, and invoiced covering the same shall be payment terms hereof. RUWAC will attempt to ship in accordance with Buyer's instructions, but RUWAC will make the final selection of a method of shipment and a carrier unless Buyer clearly and conspicuously specifies that shipment must be by a particular method of carrier. RUWAC is not responsible for damage or loss in transit, and all such claims must be by Buyer directly against the carrier.

CHANGE ORDERS: RUWAC shall not be obligated to make any changes in or additions to the scope of the work which are initiated by Buyer or result from circumstances beyond RUWAC'S control unless there is an equitable adjustment in price and or delivery.

CANCELLATION, SUSPENSION OR DELAY: In the event Buyer requests or causes a cancellation, suspension or delay in any RUWAC'S work under this proposal or order based thereon, Buyer shall indemnify and pay to RUWAC all appropriate charges, including but not limited to any costs, expenses, and commitments incurred by RUWAC up to the date of receipt of notice of such cancellation, suspension or delay, plus RUWAC'S overhead and reasonable profit. If shipment is delayed on account of Buyer, the purchase price shall be due and payable as if delivery had been made. Additionally, all charges related to storage, disposition and/or resumption of work, at RUWAC'S plant or elsewhere, shall be for Buyer's sole account and Buyer thereto shall assume all risks incidental.

CLAIMS: NOTICE OF DEFECTS: Buyer shall give written notice of rejection of any shipment or portion thereof within thirty (30) days after the date of shipment specifying the reasons therefor. Failure to give such notice shall be deemed a waiver of any right of rejection and any claim with respect thereto (except as to claims under the warranty) and shall be deemed an acceptance of such shipment. Buyer shall set aside and hold rejected goods without further processing until RUWAC has an opportunity to inspect and advise of the disposition, if any, to be made of such goods. In no event shall any rejected goods be returned reworked, or scrapped by Buyer without the express written authorization of RUWAC.

INSPECTION OF EQUIPMENT: RUWAC shall have the right to inspect, after prior notices, the equipment supplied by it when in operation. If Buyer requires, RUWAC shall execute an appropriate secrecy agreement.

CONFIDENTIALITY: All proposals, drawings, diagrams, specification, pricing, and other materials relating to the goods included are the property and confidential information of RUWAC. Buyer shall not disclose such material or information without the written approval of RUWAC.

BACK CHARGE: RUWAC will pay claims for expenses of Buyer relating to labor and/or material supplied by Buyer only if (a) RUWAC is advise in writing before such expenses are incurred (2) RUWAC gives Buyer its prior written consent to the supply of such labor and/or material by buyer.

LIMITED WARRANTY: RUWAC warrants that new equipment which are complete units and are sold and/or manufactured by RUWAC, Inc. will be free from defects in material and workmanship for a period of 18 months from date of shipment or 12 months from date of start-up, whichever comes first. RUWAC warrants that replacement parts sold hereunder will be free from defects in material and workmanship for a period of 120-days after the date of shipment. RUWAC machines that have been completely re-built at the factory will carry a 180-day warranty from date of shipment. All field repairs by authorized RUWAC service personnel are covered by a 120-day parts only warranty. RUWAC, Inc. will not assume any responsibility under the terms of this limited warranty on equipment, which have not been paid for in full. This warranty does not apply to any equipment that has been disassembled, repaired, or otherwise altered by any person without the written authorization of RUWAC'S service department, nor does it apply to any product that has been subject to failure due to corrosive or abrasive attack, misused, damaged, or improperly installed, nor does it apply to motors, controls, and components not manufactured by RUWAC, Inc. Motors, controls, and other Sub vendor's components therefor are warranted only to the extent of the manufacturer's warranty. All warranty work on such products must be authorized by RUWAC, Inc. and must be performed in an authorized shop as designated by the manufacturer. RUWAC sole liability and buyer's sole and exclusive remedy hereunder is the replacement or repair at RUWAC'S option of products not complying with this warranty. Such repair or replacement shall be F.O.B. RUWAC'S factory, and RUWAC reserves the right to invoice all expenses incurred when repairs are made in the field at the request of the customer, except as specifically set forth herein, RUWAC makes no warranty express or implied, with respect to the products and/or service supplied hereunder, this warranty is in lieu of and excludes all other warranties, including without limitation, any warranty of merchantability, fitness for a particular purpose, or conformance to purchaser's specifications.

LIMITATION OF LIABILITY: RUWAC'S responsibility with respect to the goods and RUWAC'S obligations related thereto should in no event exceed the purchase price of the goods. RUWAC shall not be liable to Buyer for any special incidental, indirect, or punitive damages for any reason whatsoever, including, but without limitation damages in the form of (a) loss of profits, revenues, or anticipated savings resulting from the failure of the equipment to meet specifications or warranties (b) damages suffered by Buyer as a result of loss of production facilities or equipment (c) cost of replacement equipment (d) damages suffered by customers of the Buyer (e) any fines or penalties assessed for failure to comply with any law or government regulations.

REPAIR OF GOODS EXPOSED TO HAZARDOUS, TOXIC, OR INFECTIOUS MATERIAL: Buyer shall ensure that any goods submitted by Buyer or any of its customers to RUWAC for repairs or other service have been decontaminated and cleaned (including sterilization, if appropriate) of any hazardous, toxic or infectious materials, including without limitation any materials listed by the Environmental Protection Agency, OSHA, or any applicable state law as deserving or requiring special treatment. Upon RUWAC'S request, Buyer or its customer shall certify in writing that such goods contain no such hazardous, toxic, or infectious materials, and that such decontamination has taken place in accordance with accepted parties and in accordance with all applicable laws and regulations. If special safety equipment is required to protect RUWAC'S service personnel from any such hazardous, toxic, or infectious materials during field service work or otherwise. Buyer shall ensure that such safety equipment is provided and that the personnel are properly instructed. The provision of this paragraph shall apply to all work to be performed by RUWAC'S service personnel at any time, whether or not covered by warranty. Buyer shall defend and indemnify RUWAC for any and all losses, liabilities, expenses, and damages (including attorneys' fees) arising out of any failure of buyer or its customer to comply fully with the terms of this paragraph.

BUYER SUPPLIED DATA: Buyer acknowledges that RUWAC has relied upon all specifications and other data supplied by Buyer to RUWAC in the selection and design of the equipment and the preparation of this proposal. In the event the site operating conditions differ from those represented by Buyer and relied upon by RUWAC, any warranties or performance guarantees contained herein affected by such conditions shall be null and void, unless otherwise mutually agreed upon in writing.

V. _____ **Terms & Conditions**

REMEDIES OF SELLER: In addition to any other remedies of RUWAC provided hereby or by law, in the event Buyer becomes bankrupt, insolvent, assigns assets for the benefit of creditors or its financial condition has substantially deteriorated, RUWAC may, at its sole option, declare a breach of contract, stop all work hereunder or demand payments in advance as security for its performance hereunder.

FACTIONS: GOVERNING LAW: Any dispute, controversy, or claim against RUWAC with respect to the goods or any of RUWAC'S obligations related thereto must be commenced within one year from the date of shipment. All contract between Buyer and RUWAC shall be governed by and construed in accordance with the laws of the state of Massachusetts except that body of laws controlling conflict of laws.

BONDS: In addition to the price specified herein, Buyer shall pay the cost of any bonds, which Buyer requires RUWAC to obtain.

ENTIRE AGREEMENT: These terms and conditions, together with the provisions of the proposal constitute the entire agreement between the parties pertaining to the goods, and they supersede any prior or contemporaneous agreements, representations, or understandings between the parties. No waiver or modification of these terms and conditions is binding unless such waiver or modification is set out in writing signed by an authorized manager or officer of RUWAC. RUWAC'S failure to strictly enforce any right on one occasion does not constitute a waiver of that or any on any other occasion.